

2011 World Service Conference
October 1, 2011
Minutes

In attendance from 5 sites:

Linda D., Duffy, Greg, George, Donna (WSO, Fallston, MD)
Kat (homegroup-Saturday Afternoon Phone Meeting)
John, Sandy, Helen, Anne (California)
Julia, Evilma (Panama)
Becky, Juanita (Uniontown, PA)

- Serenity Prayer was read by all.
- The 12 Traditions were read by Helen.
- The 12 Proposed Concepts of Service were read by Becky.
- The WSC Mission Statement was read by Becky.

Motion #1: Helen, to approve the 2010 WSC minutes. Juanita second. (MPU)

- The Conference Structure Committee Report was read by Juanita.

Motion #2: Juanita, To put the 12 Proposed Concepts of Service up for a vote of acceptance by the membership. Second: John

Discussion: a concern expressed that our wording might be too much like that of Al-Anon with considerations regarding copyrights and that they might need rewording to reflect SIA more specifically. Another commented that documents that have been in use in other 12 Step fellowships have taken on a semblance of “eminent domain” and there was a slim chance of any problem regarding our using Al-anon’s Concepts as a model. Another added that in any printed literature the tagline, “...as adapted from Al-Anon and AA,” would be used. All agreed that the survey (polling) of the membership for a vote to accept the Concepts should be accompanied by an explanation of what the Concepts are with expanded versions written for a few of the Concepts to give examples of what the Concepts of Service mean in practice.

The Conference Structure Committee will prepare the Concepts of Service for a vote by the membership, submitting wording for a survey document to the WS (MPU)

- Becky read the Conference Planning Committee Report.
 - It was stated that we are in need of a Conference Planning Chair and an Alternate. There is a need to have Chairs and Alternate Chairs for each WSC Committee so that the Committees would not fold should the Chair become unavailable.

Motion #3: Juanita, That the Conference Committee will be responsible for seeing that the six WSC Committees have a Chair, an Alternate Chair, and at least one other member. That the Conference Committee hold those six Committees accountable for quarterly reports, and that a WSC Report be in the hands of the Conference Standing Chair 6 weeks prior to the next WSC so that the WSC Chair could have WSC packets in the hands of each group representative or delegate planning to attend the WSC.

- There was no second of the motion but discussion for clarification was allowed.
Comment: that each SIA secretary should be sent WSC packets whether they are attending the WSC or not. Another concern that if all reports have to be in before we have a WSC, annual conferences might not take place. Another would like to meet annually even if an abbreviated WSC has to take place. Motion withdrawn and issue tabled.

- Becky stated that there was no Finance Committee report and referred the group to the WSO Financial Fiscal Report.
- Becky read the Group Concerns Committee report.
- John gave the Literature Committee report

Motion #4: John, That the Literature Purview Document be approved by the WSC and submitted to WSO Board. Second: Helen. (MPU).

- Becky read the Outreach Committee report.
 - Helen reported on her service of returning phone calls come in to the WSO and that Southern California has an Intergroup phone number posted and they get 70 or more responses per year. They also do outreach to rape groups, colleges, etc. and this is working very well.
 - Becky reported that the Southwestern PA groups are doing outreach with letters to pastors with plans to send to counselors, crisis centers, etc. Outreach letters could be shared with other groups.

Motion #5: Becky, That outreach templates be added to the website for various groups to access. Second: Helen (MPU).

- New Business:
 - Under the topic of “How to get more people to come to meetings,” John suggested making contact with other incest survivor threads online such “Male Survivors of Incest” and making other “survivor” groups aware of SIA. He shared that his group has gotten some men to come to SIA meetings through doing this.
 - Regarding the topic of “How to do regional retreats/programs,” Helen wanted some suggestions as to how other groups/intergroups had done this. Becky shared procedure of retreat planning used by Uniontown. John and Helen want to access what others do to plan such programs.
 - Under the topic of “Handling disruptive people when they come to meetings,” Julia wanted some input and Kat had wanted to give and receive input on this topic, in that she had wanted to find out what other survivors have written out about it, and have the option of adding to that document. John said he would share the Safety Guidelines that are read by his group at every meeting and the sanctioning procedure they use when ultimately necessary. He will share those documents with all who want them.
 - Becky shared that there are tabs on the website where some such documents have been shared and that she could add additional documents to the website if they are sent to her. Such documents could also be sought through the Newsletter.
- Under additional new business Helen made the following motion regarding selling literature in pdf form over our SIA website.

Motion #6: Helen, That we allow online purchases of SIA literature in pdf form adding an additional 20% to the cost to cover the cost of Paypal and that this motion be taken up at the next SIA board meeting. Second: Sandy

Discussion: A watermark could be added to discourage copying and/or the tagline added: “Please do not copy this literature as it is the primary source of SIA’s income.” (MPU)

- The last order of business was planning of next year’s WSC. We need chairs for several committees and for next year’s Conference Planning Committee.
 - John volunteered to chair the Literature Committee for one year. Possibility that 3 year term is intimidating to those who want to serve, could we say suggested length 3 years?

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- Anne said she would chair the Outreach Committee. It was suggested that she write a brief description of that committee.
- Sandy and Helen said they would serve, but were not sure of which committees, yet.

- It was further suggested that each Committee prepare a description of the duties of their committees and have them along with the people who have offered to serve and an indication of which Committees still need chairs and members.(See attachment). This attachment could go out later after all involved agree upon the Committee descriptions.
- It was suggested that this planning be continued through email.

Motion #7: John, to adjourn conference. Helen second. MPU

Respectfully submitted by Juanita.

The following listing of the WSC Structure and Committee Descriptions is submitted so that the membership will be aware of what the WSC Committees are. Chairs and more members are needed as indicated below.*

WSC Committees:

I. Conference Committee

- A. Conference Planning: Chair: _____ Alternate Chair: _____
Committee members: Becky, Juanita, Linda, Kat, Lee, Elias, Helen, Sandy
- B. Conference Standing Chair: _____ Alternate: _____
- C. Conference Structure Committee: Co-chairs: Juanita and Kat

Members: Linda **more members needed, particularly members interested in working on descriptions and refinement of the Concepts of Service.*

II. Finance Committee: Chair: _____ Alternate: _____

Members: Linda, Becky **Chairs and members needed*

III. Group Concerns: Chair: Elias Alternate: _____

Members: Linda, Cynthia **Alternate Chair and more members needed.*

IV. Literature Committee: Chair: John Alternate: _____

Members: Becky, Linda, Kat, Meri, Amanda, Lee, Anne, Helen **members always needed*

V. Outreach Committee: Chair: Anne

Members: Linda **more members needed*

World Service Conference Committees Service Position Descriptions

Group Concerns Committee:

Through the SIA Newsletter and contact with the WSO, to determine the most prevalent group concerns which may affect SIA as a whole and which transcend the group level of resolution through group consciences. To discuss those concerns with committee members and develop proposals to bring before the WSC (such as, to survey the membership on the matter of concern). To post best practices from groups (such as "Safety Guidelines") on the SIA web site. To submit quarterly reports to the Conference Standing Chair. To contact the WSC Chairperson in a timely fashion, regarding agenda items and proposals for the WSC.

Outreach Committee:

To devise approaches and methods to reach as many adult victims of childhood sexual abuse as possible (such as means to contact professionals who may come in contact with those victims, ways to contact the media, and a variety of communications methods) being ever mindful of the SIA Traditions regarding anonymity. To share these outreach methods with the membership so that they may use them at the group level through the SIA Newsletter and templates on the SIA web site (already existing best practices could be studied and utilized). To submit quarterly reports to the Conference Standing Chair. Also, to prepare a report for the WSC and to contact the WSC Chairperson in a timely fashion regarding committee activities.

Finance Committee:

To work with the WSO in sending out financial appeals sufficient to insure the financial stability of the WSO. The committee will generate ideas to increase revenue for the operation of the WSO, ever mindful of our SIA Traditions regarding “outside contributions.” To submit quarterly reports to the Conference Standing Chair. To prepare a report for the WSC and to contact the WSC Chairperson in a timely fashion regarding committee activities.

Conference Committee (WSC Planning and Standing Chair):

The WSC Conference Standing Chairperson will:

- Receive quarterly reports from the other committees
- work with the Planning Chair and Committee to develop the Agenda for the WSC
- Chair the annual World Service Conference .

SIAWSC suggested Agenda outline

items for the agenda are to be predetermined through committee and group contact appeals. For the sake of efficiency, whenever possible, attendees should be encouraged to craft motions beforehand.

Please come to conference having familiarized yourself with this agenda and all attached documents, thank you

Suggested procedure: A member of each committee (name in bold) will read their report. If a motion is made, discussion will take place before voting. Please prepare your remarks ahead of time as much as possible. Indicate to the chair that you wish to speak and wait for the Chair to call on you.

Opening

- Saying of the Serenity Prayer
- Reading of the 12 Traditions
- Reading of the proposed 12 concepts of service.
- Reading of the World Service Conference Mission Statement

We gather in service with the intention to hear from individuals, groups, intergroups and committees as to progress, problems, and visions for the next year, to insure the integrity, commitment, continuity, growth, and accountability to the mission, steps, traditions, and concepts of SIA as a whole. Let the hand of SIA always be there to carry the message of hope to the survivor who still suffers.

- Additions, corrections, and motion to accept the preceding WSC minutes. All attendees should have pre-read the previous WSC minutes, but only attendees from the previous WSC may make additions, corrections, or move to accept.

Committee Reports/Proposals/motions

- Conference Committee:
- WSC Structure Committee
- WSC Planning Committee
- Conference Standing Chair: Planning Chair:
- Finance Committee Report
- Group Concerns Committee Report:
- Literature Committee Report:
- Outreach Committee Report: Linda,
- New Business:
- Closing

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The Conference Planning Chairperson and Committee will plan the physical World Service Conference. This Chair and Committee will:

- secure a location for the Conference
- create an announcement and registration form for the WSC
- receive registrations and send back confirmations (snail or email)

The planning committee will:

- prepare handouts of Committee reports, proposals, the previous year's minutes, and any other relevant documents
- see that delegates from the SIA groups receive the documents in a timely fashion.
- coordinate the Conference Agenda with the Conference Standing Chair.
- If the conference is at a physical location instead of a phone, Skype, or teleconference, the planning committee will have to consider making a schedule, and planning refreshments and other niceties.
- scheduling of SIA meetings and workshops during the conference that do not conflict with the WSC meeting times is encouraged

Conference Structure Committee Duties:

1. To work with the SIA Board of Trustees to see that all WSC actions are in accordance with SIA Bylaws, SIA Traditions, SIA Board legal considerations, and, pending approval by the membership, the Proposed Concepts of Service.
2. To prepare the Proposed SIA Concepts of Service for a vote of acceptance by the SIA membership.
3. To work with the Conference Planning Committee and the Conference Standing Chairs to see that the various Conference Committees are fully formed and prepared for the yearly WSC.

Literature Committee Duties (listed within the Literature Purview Document-attached)